



# Rutland County Council

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Ladies and Gentlemen,

A meeting of the **RUTLAND HEALTH AND WELLBEING BOARD** will be held in the Council Chamber, Catmose, Oakham, Rutland LE15 6HP on **Tuesday, 27th June, 2023** commencing at **2.00 pm** when it is hoped you will be able to attend.

Yours faithfully

Mark Andrews  
**Chief Executive**

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at [www.rutland.gov.uk/my-council/have-your-say/](http://www.rutland.gov.uk/my-council/have-your-say/)

Although social distancing requirements have been lifted there is still limited available seating for members of the public. If you would like to reserve a seat, please contact Democratic Services at [democraticservices@rutland.gov.uk](mailto:democraticservices@rutland.gov.uk). The meeting will also be available for listening live on Zoom using the following link: <https://us06web.zoom.us/j/86065960795>

## **A G E N D A**

**1) WELCOME AND APOLOGIES RECEIVED**  
(Pages 9 - 10)

**2) RECORD OF MEETING**

To confirm the record of the meeting of the Rutland Health and Wellbeing Board held on the 21<sup>st</sup> March 2023.  
(Pages 11 - 22)

**3) ACTIONS ARISING**

To review and update the actions arising from the previous meeting:

No.	Ref.	Action	Person
1.	3	Katherine Willison to see if the falls data could be broken down into 'institutionalised falls' i.e. hospitals, care homes and 'domestic falls' i.e. an individual's home.	<b>Katherine Willison</b>

2.	3	The Health and Wellbeing Integration Lead confirmed that she would email the details of the professional stakeholders to members of the Board and that the Communication and Engagement Plan, including a summary document, would be discussed at the next Board meeting.	<b>Katherine Willison</b>
3.	8	Debra Mitchell to liaise with Mitch Harper to ensure that JSNA work streams were included in the Integrated Delivery Group's plan.	<b>Debra Mitchell</b>
4.	8	Mitch Harper to meet with representatives from NHS England Dentistry to: <ul style="list-style-type: none"> <li>• review the data from a Rutland perspective.</li> <li>• share the approved Rutland Oral Health Needs Assessment and the other chapters from the Joint Strategic Needs Assessment (JSNA).</li> <li>• update the Rutland Health and Wellbeing Board at the next meeting.</li> </ul>	<b>Mitch Harper</b>
5.	10A	Sarah Prema to share a draft copy of the Joint 5 Year Forward Plan with the Rutland Health and Wellbeing Board asap	<b>Sarah Prema</b>
6.	10B	Sarah Prema and Paul Sheldon to find out what palliative care facilities were available at RMH.	<b>Sarah Prema / Paul Sheldon</b>
7.	11	Councillor S Harvey and Mike Sandys to meet to decide what information they would like NHS England to present at the next Health and Wellbeing Board regarding HPV vaccinations.	<b>Councillor S Harvey and Mike Sandys</b>
8.	13B	A review of what each IDG subgroup was responsible for and how they should report back to the Health and Wellbeing Board would be discussed at the next meeting of the IDG and an update provided at the next meeting of the Health and Wellbeing Board.	<b>Debra Mitchell</b>
9.	13C	Mark Young to distribute the mental health pathways once they had been approved.	<b>Mark Young</b>
10.	13C	Dr Underwood to distribute Healthwatch Rutland's report regarding the dementia support services and the experience of Rutland residents once checked and approved.	<b>Dr Janet Underwood</b>
11.		The Clerk to distribute to members the draft agenda plan for the proposed meeting on the 27 <sup>th</sup> June 2023 to ensure all items were included.	<b>Jane Narey</b>

**4) DECLARATIONS OF INTEREST**

In accordance with the Regulations, Members are invited to declare any personal or prejudicial interests they may have and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

**5) PETITIONS, DEPUTATIONS AND QUESTIONS**

To receive any petitions, deputations and questions received from Members of the Public in accordance with the provisions of [Procedure Rule 73](#).

The total time allowed for this item shall be 30 minutes. Petitions, declarations and questions shall be dealt with in the order in which they are received. Questions may also be submitted at short notice by giving a written copy to the Committee Administrator 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes out of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

**6) QUESTIONS WITH NOTICE FROM MEMBERS**

To consider any questions from Members received under [Procedure Rule 75](#).

**7) NOTICES OF MOTION FROM MEMBERS**

To consider any Notices of Motion from Members submitted under [Procedure Rule 77](#).

**8) ELECTION OF VICE CHAIR**

**5 MIN**

To appoint the Vice Chair of the Rutland Health and Wellbeing Board for the municipal year 2023-2024.

**9) LEICESTER, LEICESTERSHIRE & RUTLAND (LLR) INTEGRATED CARE SYSTEM: UPDATE**

**10 MIN**

**A. 5 YEAR JOINT FORWARD PLAN**

To receive a verbal update from Sarah Prema, Chief Strategy Officer, Leicester, Leicestershire and Rutland Integrated Care Board.

**B. HEALTH AND WELLBEING PARTNERSHIP STRATEGY**

To receive a verbal update from Sarah Prema, Chief Strategy Officer, Leicester, Leicestershire and Rutland Integrated Care Board.

## 10) JOINT STRATEGIC NEEDS ASSESSMENT: UPDATES & TIMELINE

**20 MIN**

- A. ARMED FORCES: PERSONNEL AND FAMILIES SURVEY REPORT  
To receive Report No. 93/2023 from Adrian Allen, Assistant Director – Delivery and Mitch Harper, Strategic Lead – Rutland, Public Health.  
(Pages 23 - 28)
  
- B. UPDATE AND INFORMATION FROM THE MEETING HELD WITH NHS ENGLAND  
To receive a verbal update from Mitch Harper, Strategic Lead – Rutland, Public Health.
  
- C. CHAPTERS FOR REVIEW  
RUTLAND'S DEMOGRAPHY AND GROWTH  
To receive Report No. 94/2023 from Mike Sandys, Director of Public Health and Hanna Blackledge, Lead Analyst, Public Health Business Intelligence, Leicestershire County Council.  
(Pages 29 - 86)

## 11) JOINT HEALTH AND WELLBEING STRATEGY

**30 MIN**

- To receive Report No. 95/2023 from Katherine Willison, Health and Integration Lead, Rutland County Council.  
(Pages 87 - 136)
- A. FALLS DATA: UPDATE  
To receive a verbal briefing from Katherine Willison, Health and Integration Lead, Rutland County Council as an update following clarification of the falls data.
  
  - B. HEALTH AND WELLBEING COMMUNICATION AND ENGAGEMENT PLAN  
To receive Report No. 83/2023 from Katherine Willison, Health and Integration Lead, Rutland County Council.  
(Pages 137 - 146)
  
  - C. RUTLAND HEALTH AND WELLBEING BOARD ANNUAL REPORT 2022/23  
To receive Report No. 96/2023 from Katherine Willison, Health and Integration Lead, Rutland County Council.  
(Pages 147 - 162)
  
  - D. PRIMARY CARE STRATEGY  
To receive Report No. 97/2023 from Mayur Patel, Head of Integration and Transformation, Leicester, Leicestershire and Rutland Integrated Care Board.  
(Pages 163 - 224)

**12) BETTER CARE FUND**

**10 MIN**

To receive Report No. 98/2023 from Katherine Willison, Health and Integration Lead, Rutland County Council.  
(Pages 225 - 238)

**13) UPDATE FROM THE SUB-GROUPS**

**20 MIN**

A. CHILDREN AND YOUNG PEOPLE PARTNERSHIP

To receive an update from Dawn Godfrey, Strategic Director for Children and Families, Rutland County Council.

B. INTEGRATED DELIVERY GROUP

To receive an update from Debra Mitchell, Deputy Chief Operating Officer, Leicester, Leicestershire and Rutland Integrated Care Board.

C. RUTLAND MENTAL HEALTH NEIGHBOURHOOD GROUP

To receive an update from Emma Jane Hollands, Head of Community Care Services, Rutland County Council.

D. STAYING HEALTHY PARTNERSHIP

To receive an update from Adrian Allen, Assistant Director – Delivery, Public Health.

**14) REVIEW OF FORWARD PLAN AND ANNUAL WORK PLAN**

**5 MIN**

To consider the current Forward Plan and identify any relevant items for inclusion in the Rutland Health and Wellbeing Board Annual Work Plan, or to request further information.

The Forward Plan is available on the website using the following link:

<https://rutlandcounty.moderngov.co.uk/mgListPlans.aspx?RPId=133&RD=0>

**15) ANY URGENT BUSINESS**

**5 MIN**

To receive any items of urgent business, which have been previously notified to the person presiding.

**16) DATE OF NEXT MEETING**

Tuesday, 10<sup>th</sup> October 2023 at 2.00 p.m.

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**DISTRIBUTION****MEMBERS OF THE RUTLAND HEALTH AND WELLBEING BOARD**

<b>Name</b>		<b>Title</b>
1.	Diane Ellison (Councillor) CHAIR	Portfolio Holder for Adult Care and Health, RCC
2.	VACANT VICE CHAIR	Clinical Place Leader, Rutland Health Primary Care Network
3.	David Williams	Group Director of Strategy & Partnerships Leicestershire Partnership NHS Trust & Northamptonshire Healthcare NHS Foundation Trust
4.	Dawn Godfrey	Strategic Director of Children and Families (DCS), RCC
5.	Debra Mitchell	Deputy Chief Operating Officer, LLR ICB
6.	Duncan Furey	Chief Executive Officer, Citizens Advice Rutland
7.	Ian Crowe	Armed Forces Representative
8.	Janet Underwood (Dr)	Chair, Healthwatch Rutland
9.	Kim Sorsky	Strategic Director for Adult Services and Health (DASS), RCC
10.	Liam Palmer (Sgt)	Leicestershire Police
11.	Louise Platt	Executive Director of Care and Business Partnerships, Longhurst Group
12.	Mike Sandys	Director of Public Health for Leicestershire & Rutland, LCC
13.	Raymond Payne (Councillor)	Portfolio Holder for Children's Services, Homelessness and Housing Policy, RCC
14.	Sarah Prema	Chief Strategy Officer, LLR ICB
15.	Simon Barton	Deputy Chief Executive, UHL NHS Trust
16.	Steve Corton	Ageing Well Team Support, NHS England - Midlands

**OFFICERS ATTENDING**

<b>Name</b>		<b>Title</b>
17.	Adrian Allen	Assistant Director - Delivery, Public Health
18.	Emma Jane Hollands	Head of Community Care Services
19.	Jane Narey	Scrutiny Officer, RCC
20.	Karen Kibblewhite	Head of Commissioning Health and Wellbeing, RCC
21.	Katherine Willison	Health and Wellbeing Integration Lead, RCC
22.	Mitch Harper	Strategic Lead – Rutland, Public Health
23.	Penny Sharp	Strategic Director for Places, RCC

**FOR INFORMATION**

<b>Name</b>		<b>Title</b>
24.	Angela Hillery	Chief Executive, Leicestershire Partnership NHS Trust